

## Code Enforcement Section Statuses – Glossary

STATUS	DEFINITION
Close	Case is closed in Code Enforcement
Officer Error Return	Case reassigned to Officer for additional information
Refer to Compliance Resolution	Case referred to Compliance Resolution for City abatement (consideration)
Refer to Staff Research	Case referred to Research to identify ownership
Schedule Citation Stop	Staff attempt to personal issue citation
Schedule Re-Inspection	Re-inspection scheduled
Scheduled	Inspection scheduled
Void	Case closed due to error or duplication
Clerical-Notice	Notice Initiated (pending personal service or mailing)
Notice Mailed	Notice of Non-Compliance mailed – Re-inspection scheduled
Clerical- Citation	Citation Initiated ((pending personal service or mailing)
Complied	Closes closed due to voluntary compliance
Transfer to Another Agency	Closes closed (Transferred to agencies outside of the Code Enforcement Section)
Refer to DPW	Referred to Department of Public Works for abatement (clean and cut)
Citation Served	Citation Served – court date scheduled
No Violation Found	Violation Not Founded during initial inspection
Notice Hand Delivered	Notice of Non-Compliance hand delivered
Citation Letter Mailed	Citation pending service
Citation Payment Requested	Citation payment requested for outside service
Citation Served by Sheriff	Citation served by Sheriff – court date scheduled
Citation Un-served	Citation returned un-served - Return to Research
Return to Supervisor	Case reassigned to Supervisor for update and follow-up
Citation Payment Received	Payment received, and citation will be mailed out for service
Placard Letter Mailed	Notification to owner that property has a highly hazardous condition
Extension Approved	An extension requested and approved – Re-inspection scheduled
Extension Denied	An extension has been requested and denied – case proceeds
Pre-Court Inspection	Property is inspected before court date to report current conditions
In Compliance	Property in Compliance
Not In Compliance	Condition of the property prior to court date
Dismissed-Complied	Case dismissed complied through court action
Dismissed-Not Complied	Case dismissed not complied through court action
FTA Warrant-Complied	Property complied - FTA warrant may be issued 30 days after failing to appear in court
FTA Warrant-Not Complied	Property not-complied - FTA warrant may be issued 30 days after failing to appear in court
Reset	Court case reset in Court or In Rem hearing reset
Transfer to In-Rem	Case referred to Compliance Resolution for City abatement (consideration)
Transfer to Nuisance Abatement	Case referred to Compliance Resolution for City abatement (consideration)
Inspection-Assessment	Assessment completed to determine recommendation (demolition or cleaned and closed)
Complied by Owner - Rehab	Case complied by owner through rehabilitation
Complied by Owner-CC	Case complied by owner through clean and close
Complied by Owner-Demo	Case complied by owner through demolition
Title Search	Identify ownership
Property Posted	Notification posted on property of upcoming In-Rem Review Board Hearing date
Hearing Ad Posted	Advertisements for upcoming In-Rem Review Board Hearing date
Public Notice	Notices mailed to owners and listed parties to the deed
Lis Pendens Submitted	Lis Pendens filed
Boarding Hearing	In-Rem Review Board Hearing held
Clean-Close Order	Order issued by the In-Rem Review Board (authorizing city to demolish)
Demo Order	Order issued by the In-Rem Review Board (authorizing city to clean and close)